

Finance Committee – Outstanding Actions

Item	Date	Item and Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	2 May 2017, Item 12	<u>Members' IT Issues</u> The Deputy Chairman requested that Members copy him into correspondence with the VIP Support team regarding IT issues.	All Members	Ongoing.	Ongoing.
2.	2 May 2017, Item 13	<u>IT Division Quarterly Update</u> The Chairman requested that a note be circulated to the Committee to clarify an issue which was raised regarding performance of the contractor against the Police IT Contract.	Chamberlain	June 2017	This note was circulated to all Members of the Committee by email on 17 May 2017.
3.	2 May 2017, Item 14	<u>City Procurement 2017/18 Savings target</u> The savings target for 2017/18 to be submitted to the Committees June meeting.	Chamberlain	June 2017	A report on this matter is included within the agenda.
4.	2 May 2017, Item 16	<u>Information Security</u> Members agreed that the risk in relation to Information Security (CR16) should be escalated.	Chamberlain	June 2017	The rating of this risk has been increased. Further information is included in the risk management report, elsewhere on the agenda.
5.	2 May 2017, Item 16	<u>Central London Forward CESI Programme</u> Members asked for further information regarding the risk in relation to the loss of ESF Funding for the Central London Forward CESI Programme.	Chamberlain	July 2017	At the time of publishing the agenda, this issue is still being discussed with the Greater London Authority. A report is expected to be submitted to the Committee's July 2017 meeting.

Item	Date	Item and Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
6.	31 Jan 2017, Item 9	<u>Electoral Services Team Budget</u> The Town Clerk to provide information of the outturn position of the Electoral Services Team budget.	Town Clerk	June 2017	2016/17 was a particularly busy period for the Electoral Services Team. The EU referendum, GLA election and a full round of Ward elections were all successfully conducted. The resources of the team were enhanced during this period to ensure all of the necessary detailed preparation work was completed and the Elections team had sufficient resilience over the period of the Ward elections. This had a consequential effect on the Central Risk budget provided for running elections, which was exceeded in this financial year. This has highlighted that the resources available for this key function need to be reviewed.
7.	31 Jan 2017, Item 12	<u>Corporate Purchase Cards</u> A report to be provided in one year's time to provide an update on progress with reducing the number of rarely-used Purchase Cards and in reducing the use of purchase cards for expenses.	Chamberlain	January 2018	A report will be provided in January 2018.
8.	31 Jan 2017, Item 16	<u>Disaster Relief Donations</u> Members requested to be provided with updates regarding disaster relief donations which have been agreed by the Committee.	Town Clerk	Ongoing	When updates are received, they will be circulated alongside the agenda for the Committee's next meeting.

Item	Date	Item and Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
9.	13 Dec 2016, Item 14	<u>Members Financial Loss Allowance Scheme</u> Members commented that it may be appropriate to review the Scheme after the Common Council elections, to ensure that it remains fit for purpose.	Town Clerk	June 2017	A resolution on this matter is to be submitted to the Policy and Resources Committee on 8 June 2017, to allow it to be considered in conjunction with a report regarding the diversity of the Court.
10.	13 Dec 2016, Item 15	<u>Christmas donations</u> A report to be submitted to explain how it will be possible to make such grants in future years.	Chief Grants Officer	July 2017	A report on this issue was considered by the Finance Grants Oversight and Performance Sub-Committee in February 2017. A further report will be considered at the Sub-Committee's next meeting.
11.	15 Nov 2016, Item 9	<u>Financial Statements</u> The Chamberlain to review whether it is advisable to include more information in relation to operational risk within the Financial Statements.	Deputy Chamberlain	June 2017	This will be considered as part of the development of the Financial Statements for the City Fund Accounts for 2016/17.